Travel Grant Application Form

The ALTG is pleased to provide the opportunity for members to submit an application for a travel grant in order to attend Members meetings and other events organised by ALTG. Each travel grant has to be used only for expenses incurred in attending the event and will be up to the value of $500.00 maximum.

If you wish to apply for a travel grant please read the ALTG Travel Reimbursement Policy and complete the form below so we can organise your travel. Please send the completed form to the ALTG Team by email (altg@lungfoundation.com.au) or post it to:

ALTG Executive Officer

C/o Lung Foundation Australia

Level 2, 11 Finchley Street

Milton 4064, QLD

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| **Contact details of the applicant as on Official Documents** |
| Surname |       | Date of birth |       |
| Given Names |       | Work Phone |       |
| Street Address |       | Mobile Phone |       |
| Suburb/Town |       | E-mail |       |
| Postcode |       | Frequent Flyers |       |
| AUS State |       | Passport No - if international travel |       |
| Country |       |

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| **Summary of Requested Travel**Please write a summary why the requested travel is of significance to you and any preferred travel arrangements. |
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**OFFICE USE ONLY**

Authorised by (Full Name):

Date:       Signature: